

**Minutes of
Grandfather Academy
Board of Directors' Meeting
December 1, 2004 at 9:00 am**

Present:

<u>Board Members</u>	<u>Staff/Visitors</u>
Linda Gilleland, Board Chair	Doug Herman
Dempsey Clark, Vice Chair	Holly Naumowich
Michael Marlowe	Jim Swinkola
Marjory Unrath	Bill Combs, CPA
Sharon Taylor	Jason Carpenter, CPA
Pete Campbell	Jon Cox, Foundation for Children

Prospective Board Members present: Diana Garrity, Janice Reinerth, Bob Houck, Brian Powers, Martin Kornreich

Absent: Earl Robinson

Opening:

Linda Gilleland welcomed Board members and guests. Dempsey opened the meeting with prayer and everyone introduced themselves.

2003/2004 Audit

Bill Combs, CPA, along with Jason Carpenter presented the 2003/2004 financial audit including the study and evaluation of the Academy's system of internal accounting control. At the close of the fiscal year (June 30), The Academy's governmental funds reported combined ending fund balances of \$81,806, an increase of \$15,026 in comparison with the prior year.

The recommendations are that continued efforts should be made to increase fund balance. Since a large portion of the funding for the Academy is based on the number of students served, a healthy fund balance would help to provide financial stability for the Academy in years when funding levels are decreased due to a reduction in the number of students served. Dempsey Clark made a motion to accept the audit and all agreed.

Pete Campbell made a motion to sign an audit contract with Bill Combs for the 2004/2005 school year. Dempsey Clark seconded the motion and all agreed. The contract was signed and given to Bill Combs.

Minutes:

A motion was made by Marjory Unrath to approve the minutes of September 24th, 2004 Board meeting. Pete Campbell seconded the motion and the minutes were approved.

Mission Statement:

Linda read the current mission statement for Grandfather Academy. Doug Herman introduced a revised mission statement. With feedback and suggestions from board members, all agreed to continue with the revision of the mission statement. The new mission statement will be decided at the next board meeting.

Homes for Children:

Jim Swinkola reviewed the organizational chart of the Homes for Children parent company model. The reasons for the corporate restructuring include risk management and to have the proper people in the right places to make decisions in each of the subsidiaries. Pending State Board approval, the Academy's charter will be transferred from Grandfather Academy to Homes for Children. This would make Grandfather Academy a subsidiary of Homes for Children and allow Grandfather Academy to apply for funds from Foundations for Children.

Board Member Expectations and Responsibilities:

Linda shared the vision of the expectations of board members serving on the Academy's board of directors. These include strict confidentiality, attendance to all meetings and to make them a priority and to be punctual, to participate in committees and service to Grandfather Academy, and to uphold the by-laws.

Prospective Board Members:

Prospective board members who were present, Bob Houck, Martin Kornreich, Brian Powers, Janice Reinerth, and Diana Garrity, were dismissed.

Mary Gaffney, also a prospective board member, was unable to attend the meeting.

Mike Marlowe made a motion to elect all prospective board members, Bob Houck, Mary Gaffney, Diana Garrity, Martin Kornreich, Brian Powers, and Janice Reinerth for a two year term to the Grandfather Academy Board of Directors. Sharon Taylor seconded the motion and all agreed.

Pete Campbell made a motion to re-elect Mike Marlowe and Sharon Taylor for an additional two-year term. Linda Gilleland seconded the motion and all agreed.

On behalf of the Board, Linda welcomed all new board members.

Representative for Client Rights Committee:

Martin Kornreich has agreed to represent Grandfather Academy by serving on Grandfather Home's Client Rights Committee.

Education Committee:

- **Circle of Courage:** Doug discussed the upcoming Circle of Courage celebrations that will be held monthly to celebrate student success in the traditional values of Belonging, Mastery, Independence, and Generosity. Mike Marlowe suggested that board members be given a book "Reclaiming Youth" to help understand the treatment model. With the help of the Director of Development, John Cox, these monthly celebrations will help to develop a network of volunteers to provide various types of resources to our school.
- The Homes for Children golf tournament has provided \$10,000 to be divided among teachers to help in achieving goals in their individual growth plan. Teachers will have a written plan for personal growth. The money will be used for discretionary items to help meet their goals.
- Torey Hayden, author of many books working with children with special educational needs, will be in the area on March 16th 2005 to provide a workshop for the Academy teachers on campus. She will also be holding a seminar at ASU on March 17th and 18th

that the Academy teachers will be attending. The school calendar will be adjusted to allow the training.

- The education committee has implemented an alternative form for the principal evaluation. The new form will be given to Academy staff to fill out and send to Mike Marlowe. The time suggested to give these evaluations would be the beginning of April to be reviewed at the June meeting. A suggestion was also made for Doug to do a self evaluation.

By Laws:

The revised Grandfather Academy By-Laws were presented to the Homes for Children representatives who provided a legal opinion on the revisions. The board members reviewed the by-laws in advance. Mike Marlowe made a motion to accept the revised by-laws. Linda Gilleland seconded the motion and all agreed. A copy of the new by-laws are attached.

Election of Officers

Suggested officers for the 2005 Academy Board of Directors are as follows:

Chair: Dempsey Clark

Vice Chair: Mike Marlowe

Secretary/Treasurer: Sharon Taylor

Asst. Secretary/Treasurer: Pete Campbell

The election was by secret ballot and the vote was unanimous. The 2005 Board officers are:

Chair: Dempsey Clark

Vice Chair: Mike Marlowe

Secretary/Treasurer: Sharon Taylor

Asst. Secretary/Treasurer: Pete Campbell

The board welcomes the new officers and thanks Linda Gilleland for her service as board chair. Linda will serve on the board for an additional year.

Dates for 2005 Meetings:

March 2, 2005

June 1, 2005

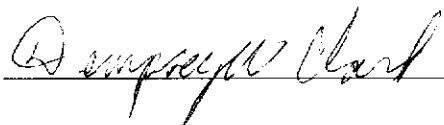
September 7, 2005

December 7, 2005

(All Wednesdays at 9:00 a.m.)

Submitted By:
Holly Naumowich

Approved by:

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4-6-05
Date